

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR  
June 26, 2019**

The regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the June 12, 2019 regular meeting minutes and approve with two corrections. Jim Branch seconded the motion; all yes. Copies of the minutes were available.

<b>FINANCIAL REPORT:</b>	Receipts	\$ 175.00
	Expenses	<u>33,795.07</u>
	Balance	\$953,355.12

Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

**CORRESPONDENCE:** 1) Survey from Sidley. 2) OPWC Round 33 News. 3) Stay in the Know-OPWC updates. 4) Mike Cliff reported that he had received information from Mark Andrasik, Project Manager, asphalt grindings will no longer be free from the state. Townships will need to contact the contractor for purchase. 5) We received a prevailing wage letter from Karvo for the paving project. 6) Jim Branch received a request from the Library for movie nights to be advertised on the sign in the park.

**PUBLIC COMMENTS/CONCERNS:** Ladimer Kubichek, 6057 Wright Street, let us start with prayer, thank you for the minutes last week mentioning fire chief hour versus wage. Who is filling in on the open slots for the paid part time hours? Sheffield. Is the township losing \$40,000.00 annually from North Kingsville? How many times were we short on paid part time shifts? Jesse Sopko, Fire Chief, there were 3-16 hour shifts that were only had one paid part employee versus two. There were 2 calls during that time that Sheffield did help cover. Mike Cliff said that we were trying to get new employees to fill those shifts. Jesse reported that the fire hall is actively recruiting all areas. Ladimer asked how many applicants? Richard Ring, 3323 South Ridge Road, asked when is the new garage going to be completed or have they run off without completing? When will it be done? Mike Cliff said that he has been in contact with John Boczar, general contractor of the project and he has been having trouble with coordinating with the sub-contractors. There have been several issues that have pushed back the date. Richard asked why is it taking so long? Mike reported that there was a change in the heating system which was the biggest hold up and that pushed all of the other trades back. The trustees are just as concerned as the residents but reminded everyone that the Road Department is still doing a great job even with the barriers. Richard asked how much is the last draw and when will it be paid. Karl Brunell said that the last draw is around \$60,000.00 and will be paid once the job is complete and inspections are done. Richard then commented that he has been in contact with some of the area fire chief's and they say that they have plenty of help.

**DEPARTMENT REPORTS:**

**Road/Service:** Neal reported that the cabinets and counter tops were purchased at Lowe's and are at the garage ready for installation. Bun Enterprise is on hold right now due to the weather. The fuel island is down and the sidewalks are ready to be poured. Tomorrow the eaves should be done. The electrician was there today and tomorrow the urinal should be installed. The flooring did not show up and the plumber is due back next Tuesday.

**Cemetery:** Road department has not had time to look at the water lines yet.

**Fire/EMS:** Jesse reported that the township has had 399 runs which is down from last year at this time. 4 out of 7 employees have been fitted for fire gear. July 10, 2019 is the next fitting time. Unit 619 is back in service. The warranty was up 3 months ago but the fluid-liquid spring suspension system has been

fixed; along with the rear door. The door hardware was replaced. The invoice was \$4,602.94. Unit 619 check engine light came on but was a quick fix; the NOX cylinder needed replaced. Unit 609 has no air conditioning and 12 out of 15 lights were out in the back. The lights are halogen and cost \$40.00 each. Preventative maintenance needs done. The department applied for a BWC grant for a washer, Kingsville was too late for the State grant due to no deadline date on the website. The Ohio Forestry Grant that would cover new tools will be mailed out tomorrow. We have signed up for a free mapping app through BRYX911 and have cancelled the E-dispatching due to free trial period ended. The department is working with University Hospitals to offer free CPR classes on July 11 and July 24 at 6:00 pm. This is open to anyone not just township residents. The department is working on MABAS (Mutual Aid Box Alarm System). Will Distiller and Joe March both resigned. The department would like to add Timothy Terry EMT/FFII to its paid part time roster. The department would like to add 2 to 3 new EMT/FFII to its roster contingent offer after background and drug test checks have been completed. Jesse would like to add another shifted position. He will post for 5 to 7 days for qualified personnel. Brian Huston passed his paramedic test on the first try. Congratulations to him. Med count for EMS billing collection rate is as follows: 2019-96.1, 2018- 93.6 and 2017- 91.2. Kingsville scores are one of the best in this area and we are reimbursed an average of \$386.17 per run. We have collected \$74,144.16 for EMS runs as of June 16, 2019. Run volume is down about 100 runs. There has not been an increase since 2014 and we are being reimbursed the following: BLS-\$550, ALS1-\$750 and ALS2- \$850. The proposal asks for BLS-\$750, ALS1-\$950 and ALS2-\$1150. Med count will still be doing soft billing for Kingsville residents which means that whatever the residents insurance covers is what residents will pay but they would continue to do hard billing for non-residents. Jesse has met with Clyde Kobe nick, Sheffield Fire Chief. There is no service contract on the life pack 15's that Jesse can find. Physio Control proposes a 4-year contract of \$3420.00 for the first year 10/19 to 10/20, \$4613.40 for the second year 10/20 to 10/21, \$4613.40 for the third year 10/21 to 10/22 and the fourth year \$4613.40 for 10/22 to 10/23. Also \$990 for this year to get us to October. This would be for both life pack 15's. The fire department would like to get a contract through EMSAR for inspection of stretcher, power load cot and chair cot. The cost for inspection would be \$150 for cots and \$80 for chairs. The fire department is looking into some cosmetic upgrades to the hall. They would like to drywall, paint and upgrade flooring. Volunteers would complete this at a cost of no more than \$5000 and new furniture of \$4000. The department needs to upgrade the resolution for Ohio Fire Code and would like to purchase a 2017 Ohio Fire Code book at a cost of \$160. **Zoning:** Mike DeFazio reported two variance hearings on June 27, 2019. Sent out grass/car notice on Reed Road, car notice at 3017 W Main; one car removed the other remaining and 5705 Dibble Road for a camper. Cell phone towers are repairing not adding anything. Two new permits issued-Mike Hansen, Creek Road for a pool and fence and the second one to Charles Lewis, Lake Street for a garage.

**OLD BUSINESS:** 1) Audit paperwork picked up on June 24, 2019 and a 30 extension needs to be signed. 2) Jim reported that he had picked up the cemetery records from Neal and has scanned 367 pages for sections A-J and M & N from the ledger and also 144 pages for sections K & L. the next step will be to reference maps to an aerial photo, digitize features from the map and then enter the information such as name, section, lot, grave, ledger page, date of death, purchase date of grave if available and cost of the plot if available. He would like to enlist the help of volunteers to enter this information. 3) Jim discussed his findings on fuel island versus credit card from 3-year projection. Octane fuel 181 gallons per month, Diesel 249 gallons per month and torque master 97 gallons per month. He would like to get two quotes to build a fuel island to assess cost savings. Neal had quote from 21<sup>st</sup> Century-they would supply tanks and the township would need pad, electric and fencing. Reg gas \$2.31/gallon, Diesel on road \$2.40/gallon plus PA Tax and off road \$2.18/gallon. 4) Mike Cliff made a motion to have Neal get two quotes for fuel island for next

meeting. Jim Branch seconded the motion; all yes. 5) Jim Branch looked through all of the township receipts for the past three years and found \$71,416.69 worth of receipts out of the \$73,093.97 recoverable value for the insurance company. He also pulled another \$12,7052.50 in receipts that he is submitting to see if they are reimbursable. 6) Jim looked into a Lowe's credit card option to get some other purchased done prior to our July 15, 2019 deadline for insurance reimbursement. The township has decided at this time not to replace a tractor at a cost of \$47,000.

**NEW BUSINESS:** 1) Jim Branch made a motion to approve the 30-day extension of the audit. Mike Cliff seconded the motion; all yes. 2) Karl Brunell made a motion to accept the resignations of Will Distiller and Joe March. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to approve Timothy Terry to be added to the paid part time roster. Mike Cliff seconded the motion; all yes. 4) Mike Cliff made a motion to approve the proposed rate increase for EMS services through Med count. Karl Brunell seconded the motion; all yes. 5) Mike Cliff made a motion to get quotes for dust control for Brydle, River and Kingsbury Roads. Jim Branch seconded the motion; all yes. 6) Jim Branch made a motion to sign a 4-year contract with Stryker for the life pack 15's at the cost listed under fire department reports. Mike Cliff seconded the motion; all yes. 7) Jim Branch made a motion to approve the additional shifted position for the fire department if needed. Mike Cliff seconded the motion; all yes. 8) Mike Cliff made a motion to approve the \$700 annual service agreement for preventive maintenance through EMSAR for the inspection of the cots and chairs. Jim Branch seconded the motion; all yes. 9) Karl Brunell made a motion to approve the purchase of a 2017 Ohio Fire Code book at a cost of \$160. Jim Branch seconded the motion; all yes. 10) Karl Brunell made a motion to approve the 1-hour overtime for Jesse Sopko into 1.5 hours of comp time. Jim Branch seconded the motion; all yes. 11) Karl asked Mike DeFazio, Zoning Inspector, to please check out the horse barn structure on Wright Street. 12) An open grant for \$200,000 for EMS rural will be looked into by the fire department. 13) Jesse would like to know how much money is due and how much longer for the fire truck loan is left. The fiscal officer believes that the loan was for 7 years. 14) Mike Cliff made a motion to approve the payment of \$4602.95 to Unit 619 through County Side. Karl Brunell seconded the motion; all yes. 15) Mike Cliff made a motion to approve the posting of the summer movie nights on the park sign. Karl Brunell seconded the motion; all yes. 16) Mike Cliff made a motion to approve getting a Lowe's credit card for the township. Karl Brunell seconded the motion; all yes. 17) Mike Cliff made a motion to get the inspection done on the bucket truck at a cost of \$650. Jim Branch seconded the motion; all yes. 18) Mike Cliff made a motion to allow Kingsville Elementary School to use the bucket truck with a hold harmless condition on the morning of July 3, 2019. Jim Branch seconded the motion. Karl Brunell withdrew from voting. Motion passed. 19) Jim Branch made a motion to approve the upgrades at the fire hall not to exceed \$5000 for building and \$4000 for furniture. Mike Cliff seconded the motion; all yes. 20) Jim Branch made a motion to present to Kingsville Presbyterian Church with a Proclamation for their 175 years of service to the community. Mike Cliff seconded the motion; all yes.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the June 26, 2019 regular meeting of the Kingsville Township Trustees. The motion was seconded by Mike Cliff; all yes.

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Mike Cliff, Chairman

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Sarah Patterson, Fiscal Officer